

Agenda
Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Minutes of the meeting held on Thursday 18th September 2014

Present: Cllr Bell, Cllr Redding, Cllr Brock, Cllr Grotier, Cllr Kirby, Cllr Fairweather, Cllr Beecham and Cllr Routledge,

Also present: 5 members of the public. PCSO Barnes and colleague (19:40)
Start time 19:30

14/116 Apologies of Absence

There were apologies from Cllr Beard

14/117 Declaration of Pecuniary Interests and Non Pecuniary Interests

There were none

14/118 Signing of the minutes from 17th July 2014
To sign the minutes from the last meeting

It was resolved to accept the minutes from 17th July meeting as true and correct.

Proposed: Cllr Kirby

Seconded: Cllr Beecham

14/119 Police Report

Cllr Bell read out a response from the letter he had sent to Cat Barrie.

He also announced that there is a police surgery to be held in the café at 3pm on a Monday.

A crime report read out. (See appendix 1)

It was also mentioned that there are travellers at the moment in Ardleigh.

14/120 Public Speaking

A member of the public spoke about the proposed development at Meadow Close

14/121 Camera watch launch

The clerk gave an update on the progress. She told the Councillors that the launch day was progressing well and she had had some interest for volunteering from the press release.

Agenda
Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

14/122 Clerk updates and correspondence

Recycling letter was read out by Cllr Bell.

It was **resolved** to invite the recycling team to the next meeting.

Proposed: Cllr Fairweather

Seconded: Cllr Grotier

14/123 Plaque Update

Cllr Bell gave an update about the time capsule plaque.

It has now been installed at the primary school. The capsule will be opened in 50 years.

14/124 Tree planting on South Green and Tree grant

Cllr Bell read out an email from Michael Wadham the tree warden suggesting a mini orchard.

Cllr Beecham, Cllr Fairweather and Cllr Bell to go and have a look at where the trees will be planted and what type of trees will be required.

They will report back to the clerk who will then apply for a grant from the tree warden at TDC

14/125 Community Centre Committee

It was **resolved** to set up a Community Centre Committee.

The members who showed an interest in being on the committee were:

Cllr Kirby, Cllr Beecham, Cllr Routledge, Cllr Fairweather, Cllr Bell and Cllr Brock.

Proposed: Cllr Bell

Seconded: Cllr Redding

14/126 Dene Park

It was proposed to do what is best for the parishioners and the clerk is actioned to seek quotations for a valuation for Dene Park.

It was **resolved** to get a quote with a view to get a valuation for Dene Park.

Proposed: Cllr Redding

Seconded: Cllr Beecham

14/127 Neighbourhood Watch

It was **resolved** to put an advert into Upmarket asking for a co-ordinator and to advertise a meeting.(8pm-9pm)

Proposed: Cllr Brock

Seconded: Cllr Routledge

Agenda
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14/128 Meeting Dates for 2015

The Councillors agreed the meeting dates for 2015 and further agreed that the Annual parish Meeting should be held 30 minutes before the normal Parish Council Meeting in April.

The Annual Parish Meeting should consist of Apologies, Chairman's report for the past year, Finance report for the past year and public speaking. There should be a 5-10 minute break between the two meetings to ensure transparency that the two meetings are separate.

Proposed: Cllr Bell

Seconded: Cllr Redding

14/129 Planning

To discuss any planning applications (see planning sheet)

14/130 Finance Committee Recommendations

See appendix 4

Cllr Redding reported to the Full Council the recommendations decided by the Finance committee.

It was **resolved** to accept all the recommendations made by the Finance Committee.

Proposed: Cllr Grotier

Seconded: Cllr Bell

All agreed

14/131 Finance

See appendix 3

It was **resolved** to discuss the Air Ambulance at the November meeting and it was further resolved to agree the finance and cheques presented for payment.

Proposed Cllr Grotier

Seconded Cllr Fairweather

All agreed

14/132 District Councillor reports

Cllr Nicholls

A120 – Speed cameras up at the end of the month with a 50 mph speed limit and a public consultation for proposed roundabout.

Scaffold lorry – I have spoken to the police and have been assured that police will say something if the owner is blocking the path.

Agenda
Elmstead Parish Council
Community Centre, School Road, Elmstead Market, CO7 7ET

Pedestrian crossing Local highway panel will supply Fred with form to pass on to the clerk to fill in to request funding for a crossing

The sale of the Post Office has fallen through because of English heritage.

Cllr Heaney

Meadow Close application includes a crossing which is not suitable.

14/133 County Councillor report

To hear a report from Cllr Guglielmi

14/134 Items for next agenda or for information only

Meeting format DC at end
Parish council newsletter
Camerawatch Committee

14/135 Public Speaking

There is 5 minutes for public speaking

Please note that any questions that were to do with items on the agenda will be answered.

Any new item will be put on the next agenda

It was mentioned by a member of the public that the Firework Display has been cancelled this year. They also commented on speeding on the Colchester Road.

A member of the public commented on parked cars obstructing pavements in Elmstead.

Meeting closed at 21:22

Signed.....V Howard.....Clerk to the Council – Vikki Howard

Agenda
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Community Centre, School Road, Elmstead Market, CO7 7ET

Appendix 1 – Crime Report

[NOT PROTECTIVELY MARKED]

Noise Nuisance – Church Road – (Cricket Club)

Clacton Road – (Loud music from autumn House)

Nuisance Youth – Old School Lane – (Boys on Mini Moto's)

Nuisance Neighbour – Clacton Road – (Autumn House)

Nuisance Vehicle – Elmcroft – (2 vehicles in school field)

Theft – Church Road – (Items taken from house)

Colchester Road – (Items taken from front of house)

Suspicious Circumstances – Thatchers Drive – (Door 2 door salesmen)

Criminal Damage – Clacton Road – (Gate & light damaged)

Clacton Road – (Graffiti & Poly tunnels damaged)

Nuisance Communications – Hatch Croft Gardens – (Threats by phone)

RTC – Old School Lane

Colchester Road

August

Burglary Other – Clacton Road – (Electrical tools taken)

[NOT PROTECTIVELY MARKED]

Agenda
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Appendix 2 – Planning Sheet

14/01238/OUT
Mr C Gooch

Outline application for the erection of twenty dwellings with associated access and pedestrian crossing on Colchester Road.

Agricultural Field to The North of Meadow Close Elmstead

14/01278/FUL
Mr & Mrs L Tuckwell

Proposed two storey rear extension & 3 no. windows within existing side elevation (new landing window & 2no. obscure glazed).

77 Lucerne Road Elmstead

Agenda
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Appendix 3 – Finance

Closing Balances from 12th July 2014 to 12 September are:

Current Account to Bank Statement Ref 691	£14057.86
<i>Less unpaid cheques below</i>	£1500.20
Total uncashed cheques	£100.00
Balance in current account after cheques	£12457.66
B/F Deposit Account Bank Statement Ref 137	£27676.42
<i>Interest</i>	£3.45
<i>Closing balance Deposit Account Ref 137</i>	£27679.87
<i>Estimated Overall Closing Balance - Current and Deposit</i>	£40137.53

Income Details from 12th July 2014 to 12th September

Compensation from Barclays Bank	£50.00
Elmstead Community Centre	£48.21
Elmstead Community Centre	£58.70
PCC Grant - CameraWatch	£2178.00
Elmstead Community Centre	£58.70
Total income between 12th July and 12th September	£2393.61

Expenditure Details Payment Approval is requested for the following:

Alan Dingwall expenses for strimmer repair	£63.96	
Petrol for strimmer	£ 8.04	
Black Bags	£ 2.00	£74.00
Cllr Bell Mileage – TDALC 18 x2 = 36 miles @ .45 per mile	£16.20	
Macadam to repair car park	£10.78	£26.98
TDALC Subscription		£10.00
Vikki Howard – Office Paper Shredder	£57.98	
Norton Security for Parish Council laptop	£44.99	£102.97
Elmstead Community Centre – invoice 10C	£14.00	
Invoice 11C	£14.00	£28.00
Brian Jennings – Invoice 1769 Grass cutting Dene Park		£232.00
Cllr Beecham – Mileage 26 @ .45 per mile		£11.70
Veolia – emptying of dog bins 2013 & 2014		£774.55
PKF LittleJohn – External Audit		£240.00
	Total Cheques	£1500.20

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Appendix 4 – Finance Committee Recommendations

Internal Auditor – to talk about appointing a new internal auditor

It was **resolved** to recommend to full council to make enquiries to replace our current internal auditor.

Proposed: Cllr Beecham

Seconded: Cllr Redding

Veolia 1100 ltr bin– to talk about the different options available other than Veolia

It was **resolved** to recommend to full council to change from Veolia to 707 subject to any contractual arrangement with Veolia.

Proposed: Cllr Beecham

Seconded: Cllr Fairweather

Grant Applications – to discuss and decide whether to do the grants at the end of this year or into the next financial year (April 2015).

It was **resolved** to recommend to full council to give the grants out at the December Parish Council meeting

Proposed: Cllr Bell

Seconded: Cllr Redding

Updates – Speed Camera Grant

Action to contact the press and contact parishes who have one and those that may wish to loan the camera from us.

Proposed: Cllr Bell

Seconded: Cllr Beecham

Veolia dog bins

It was **resolved** to recommend to full council to pay the final amount.

Proposed: Cllr Redding

Seconded: Cllr Routledge

Shredder

Clerk had bought a new shredder for the office

Handyman

Grass cutting –

Action – For the clerk to work out how many hours are spent on grass cutting.

Meeting closed:20.32

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