

**Minutes 21<sup>st</sup> February 2019**  
**Meeting of Elmstead Parish Council**  
**Community Centre, School Road, Elmstead Market, CO7 7ET**

Present: Councillors Paul Beard (Chair), Nick Bell, Sally Fairey, Mike Kirby, Jean Routledge, Jane Triscott and Martine Ward

District Councillor: Rosemary Heaney and Fred Nicholls

County Councillor: Carlo Guglielmi

Also Present: Mrs Baxter (clerk) and 8 members of the public

Absent: Councillor John Gray

**19/022 Chairman's welcome**

Cllr Beard reported that is has been a busy month and he appreciates all the work done by the councillors, our District Councillors and County Councillor. Thanks to the clerk, the handyman and to the members of the New Community Centre Committee who have been busy.

**19/023 Apologies for Absence**

Cllr John Gray sent his apologies.

**19/024 Declaration of Pecuniary Interests and Non Pecuniary Interests**

None

**19/025 Approval and signing of the minutes from 17th January 2019.**

It was resolved to accept the minutes from 17<sup>th</sup> January 2019 as true and accurate.

Proposed: Cllr Triscott, Seconded: Cllr Routledge, all in favour.

**19/026 To receive an update about the progress of resolutions from the last meeting of the Council on 17th January 2019 not covered in this agenda.**

Cllr Guglielmi stated that he would support the LHP application for a potential safety barrier outside the fish and chip shop.

Cllr Routledge reported that it is not clear on the libraries consultation that the option offered is for the community to fund a pop up library. If the community wishes to use a current library building it would have to pay for the hire. Cllr Routledge sent a strong e-mail of complaint to Susan Barker as the public were not given the facts on the consultation.

**19/027 Public Speaking**

A concern was raised around District Councillor Gary Scott who is speaking to Elmstead residents about campaigning for a crossing. He is giving the impression that we're not doing anything in this regard.

A resident asked about the planning for the 60 houses on Church Road. It was explained that this is separate to the current planning application on Church Road, it's a different developer who contacted us for a meeting. We responded that it's our policy to meet developers in a public forum and invited them to one of our meetings but we have had no response since.

A resident reported some fly tipping in Slough Road, a big mound of dirt. She has reported it to TDC and they will clear it.

Cllr Fred Nicholls was thanked for getting the pothole by the bus shelter near Budgens filled. A resident reported that there has been a notice in the newspapers regarding the bollards to be installed outside Dormers.

**19/028 County Councillor report**

See report attached.

Cllr Guglielmi: Manningtree has formed two groups in response to the libraries consultation; the District Councillors and the three parishes. They have produced two different documents which rebut the robust growth estimate of 20%, in their area it is more like 40%. They want to raise from a tier 3 to a tier 2 library and are looking to find a sustainable solution. They want to get the three parishes into one to give them more power. They need to make an expression of interest in a community run library before June. No libraries will close until the end of the year.

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From the ECC budget (details attached) £700k has been earmarked for pavements and footways. If we have any issues in addition to the Alfells area let Cllr Guglielmi know. With regards to Tye Road footpath installation it was hoped to have a meeting with Nathan Drover. Cllr Guglielmi has been reassured that if the measurements aren't correct Essex Highways will revisit it. A section 278 agreement has been signed with a legal agreement for Essex Highways to do the work. The monitoring office has been involved because of the likelihood of litigation.

Cllr Beard: We appreciate the county and district councillor's help with Tye Road. We've done what we can and what we have achieved now is that it's challengeable.

The reserved matters for the development are not yet approved, there must be an up to date habitat survey done first. The refused application for a further 18 houses on Tye Road has gone to appeal.

Cllr Nicholls: Will be meeting with Cllr Guglielmi at a site meeting and suggests that Cllr Bell also attends.

**19/029 District Councillor reports.**

Cllr Nicholls: The Garden Community will be subject to independent examination in Autumn, the TDC Local Plan should be adopted winter 2020/21.

As a LHP member he will continue to attend meetings and push for the 30mph limit in all villages. He did get approval for the 20mph limit outside school and for pole signage of the scheme.

He will continue to try and attend the Marketeers, the organisers are to be congratulated for the time and effort they have put in to make it such a success.

TDC does have a pavement cleaner, Cllr Nicholls is trying to get in touch with the person responsible to see if we can borrow it and will let the clerk know.

The Colchester crossing will go ahead, it was Cllrs Guglielmi, Heaney and Nicholls who got the crossing agreed.

Cllr Heaney: The A120 roundabout should be open by the end of May.

A Holly Way garden has finally been cleared after years of trying to get something done.

**19/030 Planning**

*i) A report from the planning committee meetings on 14th February 2019 and 24th January 2019.*

Cllr Routledge: 24<sup>th</sup> January – the committee looked at the reserved matters for Tye Road. The plan still shows a link road to the adjacent site. There is a ransom strip between the sites and a house on the adjacent site would be in the way of any link road. . The committee commented on the loss of the 1 bedroom flats and it was noted that the developer had addressed previous concerns regarding the parking.

Cllr Nicholls: the plan has been approved but the developer can't build until the habitat survey has been done.

Cllr Routledge: The committee also discussed the reserved matters for the 5 bungalows at Avonleigh, Clacton Road. They commented on the loss of mature trees and the value of those to wildlife.

There was also an outline application from Hills for offices on Clacton Road which had very little detail. It has since been approved.

14<sup>th</sup> February – The license application at Marsh Farm was withdrawn.

For the 18 houses On Tye Road appeal we sent our original objections.

The Charity Field revised plan showed the houses along the south side and the open space along the north, and the committee was in favour of this plan.

The committee discussed the Hunstowe Land proposed development on Church Road and will follow up with the developer.

*ii) The access for the Tye Road development of 32 houses. To discuss the issues with the installation of the footpath along Tye Road and the potential impact to the width of the road. This was discussed in item 19/028.*

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**19/031 New Community Centre Committee**

*i) Any updates?*

Cllr Beard: Nigel Tedder (Go Homes) will attend the next meeting. At the last meeting the committee looked at additional funding, the current sub-committee will undertake all the funding. Cllr Triscott added that they have done a lot of work and have good people on board with it.

*ii) To discuss registering the current community centre with land registry and having a basic survey done.*

Mr Fairweather has been in touch with Graham Ellis whose father was one of the trustees of the Community Centre years ago and the family helped build the extension. He has offered to do a basic survey for £150, and the committee recommends to the council that we agree to do that survey and to the £400 cost of the land registry application.

It was resolved to agree the survey and land registry application. Proposed: Cllr Beard, Seconded: Cllr Triscott, all in favour.

**19/032 Great British Spring Clean**

*An update on the litter pick planned for the 6th April.*

Residents were invited to volunteer in the March Upmarket. We won't get equipment from Great British Spring Clean, there was a discussion around what's needed and options to get it. We'll see what interest we get and add it to the March agenda.

**19/033 Elmstead In Bloom**

*To review a report on the activities EIB undertook and those that are to be taken on by the PC.*

The clerk went through the report. It was discussed that we can ask the new Market Close residents if they will manage (water) the Market Close planter in future. Cllr Routledge will remove the plaques from the Flail Close memorial bed, except for Bill's.

Cllr Ward reported that Beth Chatto are having changes in their staff and she will chase them to see if they will be able to help with the recessed beds along Colchester Road.

It was discussed that we can ask local businesses for sponsorship once the EIB funds run out.

The Church is aware that the PC may not be taking over the work EIB did there. They are asking for volunteers to help take over. It was decided to state, on the report, that the PC would not be taking responsibility at this location.

Cllr Beard will speak to the Colchester Road resident who previously provided water for the South Green planting to see if we can trial that option rather than purchase a bowser for the handyman as they are expensive.

The revised report was agreed as a guide for the duties the handyman will perform with the 52 hours/year given to him to take on EIB activities.

**19/034 Family Fun Trail**

*To initiate the planning of this event and the volunteer requirements.*

The timing was discussed with a weekend in June giving enough time for it to be organised. A request for volunteers will go in Upmarket.

**19/035 Health and Safety**

*Cllr Gray has completed the following for approval by the council:*

*i) Health and safety policy statement*

*ii) Health and safety policy*

*iii) Fire safety policy*

Deferred to the March meeting.

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**19/036 Bus Stop A133**

*A resident has requested that the PC reconsiders installing a bus stop on the A133 outside Brook Cottages. The e-mail request has been circulated.*

A resident explained that children catch the bus to school from that stop every day and have to stand in the rain. Also some people walk down to this stop as it's a cheaper fare to Colchester. Can we install a shelter to help encourage people to use public transport? Can we purchase it from reserves?

It was discussed that we don't know if we can legally install a bus shelter on that strip of land but we can find out and then do a feasibility study on all the bus stops in the village to establish what the use of each stop is and then look at the whole project of installing shelters. It was resolved to commence with the above by checking whether a shelter can be installed at that location. Proposed: Cllr Beard, Seconded: Cllr Bell, 6 in favour, 2 abstentions.

**19/037 A133 Traffic Island outside Lanswood Business Centre.**

*We have been asked to consider the safety aspect of this island as it does not have a light and has been hit on more than one occasion.*

It was resolved to write to ECC and request a light be installed.

Proposed: Cllr Beard, Seconded; Cllr Ward, all in favour.

**19/038 Standing Orders**

*The Standing Orders have been updated using the latest revision from NALC to capture up to date legislation.*

It was resolved to approve the updated standing orders with the addition of an item to state that the Chair of the council is to hold a spare set of keys for the office and community centre door.

Proposed: Cllr Routledge, Seconded: Cllr Ward, all in favour.

**19/039 Equality Policy**

*To review and establish an equality policy.*

It was resolved to approve the equality policy. Proposed: Cllr Beard, Seconded: Cllr Bell, all in favour.

**19/040 Finance**

*i) To look through the finance report and approve the payments for February. See appendix 1.*

It was resolved to accept the finance report and approve the payments. Proposed: Cllr Beard, Seconded: Cllr Kirby, all in favour.

*ii) To consider authorising up to an additional 8 hours of grasscutting time for the handyman for the period to 31st March.*

It was resolved to approve the above. Proposed: Cllr Routledge, Seconded: Cllr Ward, all in favour.

**19/041 Communications** *Items of interest for inclusion in our April Upmarket report in addition to the report of meeting.*

As decided in the agenda items.

**19/042 Items for next agenda or for information only**

None

**There being no further public business councillors were thanked for their attendance.**

**The meeting closed at 9.29pm.**

**Date of next Parish Meeting: Thursday 21<sup>st</sup> March 2019**

**To be held in the Community Centre, School Road, Elmstead**

**Minute written by Mrs. A Baxter**

**Contact: 01206 827139**

Signature .....

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**Appendix 1**

<b>Elmstead Parish Council Finance Report</b>			
<i>Closing Balances to 31st January 2019 are:</i>			
Current Account to end of month	£	4,431.86	
Total Expenses unpaid at end of month	£	2,196.97	
Total of expenses below (January payments - request for approval)	-£	9,583.36	
Balance in current account after monthly expenses	-£	2,954.53	
Business Premium Account	£	45,784.10	
Active Saver Account	£	10,096.86	
<b>Estimated Overall Closing Balance - Current and Deposit</b>	<b>£</b>	<b>52,926.43</b>	
<i>Income Details for January 2019:</i>			
Active Saver interest	£	20.26	
<b>Total income for the month</b>	<b>£</b>	<b>20.26</b>	
Approval is requested for the following payments:	Net	VAT	Total
Community Centre Hall Hire for January x 3	£ 48.00	£ -	£ 48.00
Mr A Dingwall - Black bin bags. Sander & charger (previously purchased from B&Q for £81.97 and reimbursed. Has been returned and refunded to Mr Dingwall. Then purchased from Machine Mart for £89.97, excess to reimburse = £8)	£ 9.66	£ 0.33	£ 9.99
Upsons - Mower service	£ 1,281.73	£ 256.35	£ 1,538.08
A&J Lighting - Fitting of 21 x LED Holophane lanterns	£ 6,639.00	£ 1,327.80	£ 7,966.80
Mr R Fairweather - key cutting of community centre and PC office keys for Chairman. Outside light sensor for community centre.	£ 20.49		£ 20.49
<b>Total</b>	<b>£ 7,998.88</b>	<b>£ 1,584.48</b>	<b>£ 9,583.36</b>
Parish Council resolved to approve the above expenditure 21st February 2019 meeting item 19/040i)			
Signed			
Examined invoices			

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## ECC Report February 2019

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### National Lottery grant

Essex has been awarded a “game-changing” National Lottery grant of £10.68 million from Sport England to increase activity levels across Essex. The three-year plan promises to tackle the inequalities which prevent 391,600 people in Essex from enjoying the physical, social and mental health benefits of an active lifestyle.

Currently, one in four (27%) Essex residents are inactive and carry out less than 30 minutes of physical exercise each week, while people on low incomes are twice as likely to lead sedentary lifestyles (source, Active Lives Survey 2016/17). Getting families, the elderly and people with poor mental health more active is the priority.

The successful bid was made by the Essex Local Delivery Pilot (Essex LDP), which is led by the Essex Health and Wellbeing Board, Active Essex, and more than 20 partners including public, community and voluntary sector organisations.

### **The three outcomes for the Essex LDP are to:**

- Increase physical activity, in particular targeting people who currently do under 30 minutes physical activity per week and who live in the most deprived communities.
- Achieve wider social and economic outcomes e.g. stronger, healthier, cohesive communities and improved equality
- Achieve transformational change – a shared vision among system leaders, realignment of system budgets and using robust evidence that enables us to replicate success at scale

### **Test Areas – Basildon, Colchester, Tendring**

Three locations (containing 37% of the inactive population) have been chosen to test new whole system approaches in Essex for the pilot. The different challenges in each area will be a rich testing ground for the Sport England Local Delivery Pilot. These are:

- *Basildon*: A post war 'new town' development with pockets of deprivation and social immobility.
- *Colchester*: One of the fastest growing areas in the country which is also seeing a growth in deprivation year on year.
- *Tendring*: A coastal area suffering from chronic long-term deprivation

The Essex LDP has a dedicated team working closely with local communities in Basildon, Colchester, and Tendring to understand what support people need. It is already working with a number of community groups and citizens and is looking forward to meeting many more to bring the plans to life.

### **The seven strategic priorities are:**

1. A whole system approach
2. Community engagement and cohesion
3. Test and learn, scaling up and replication
4. Community capacity and development
5. Effective use of data and insight
6. Create active environments
7. Evaluation, learning and sustainability

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Essex is one of 12 pilot areas selected by Sport England, with around £100 million of National Lottery funding being invested in the pilots over the next 3 years to build healthier, more active communities.

It is accepted that previous approaches to tackling stubborn inactivity have had mixed results and not been sustainable, so the Essex plan focuses on doing things differently and challenging the root causes of inactivity. In 2018 Essex undertook extensive research to understand what needs to change to help people live more active lives. The findings led to the development of seven strategic priorities and the plan which Sport England has approved, awarding Essex one of its biggest ever National Lottery grants.

Public sector organisations in Essex are fully committed to bring about whole system change across health, education, housing, transport and the built environment, tackling the root causes of issues so people can live and work in places which enable them to be physically active - for example cleaning up and improving poorly lit outdoor spaces so they appeal to families or older people.

Basildon, Colchester and Tendring have been chosen as the initial focus for the Essex pilot as each of these has areas where there are high levels of inactivity and associated health inequalities. The pilot will test new ideas and learn quickly, taking successes Essex-wide to supercharge Active Essex's strategy to get 1 million people active in Essex by 2021.

Essex's plans include:

- Getting local passionate people involved, who want to create activities in their areas
- Creating active parks, coastal paths and new walking and cycling routes
- Easy access small grants and support for community projects
- Investing in successful voluntary groups and charities to scale up their activities
- Training people in voluntary as well as paid roles and creating new volunteers, leaders and coaches
- Brightening up buildings, streets and parks to make them attractive places to be active
- World class measurement and evaluation which will be shared UK-wide

Anyone interested in getting involved should email [ELDP@essex.gov.uk](mailto:ELDP@essex.gov.uk) or telephone 03330 131620, or register interest on the website at [www.activeessex.org/essex-local-delivery-pilot/](http://www.activeessex.org/essex-local-delivery-pilot/). You can also visit [www.activeessex.org/essex-local-delivery-pilot/](http://www.activeessex.org/essex-local-delivery-pilot/).

**Sport England National Lottery Grant Awards further information**

The total of the National Lottery grant awards for Essex LDP either awarded or committed in-principle by Sport England, is £10.68 million.

In 2018 Essex LDP was awarded an initial grant of £845,542 to undertake the first part of its work which is summarised in the Chapter One Report, 'Getting Ready for Systems Change'. The additional £9.84m includes a £5.9025m award now with a further £3.9375m in principle which is subject to Essex Local Delivery Pilot's early delivery, learning and emerging impact.

Basildon, Colchester and Tendring will benefit from a share of the National Lottery award and successes will be scaled up county-wide, supercharging Active Essex's strategy to get 1 million people active in Essex by 2021.

Essex was chosen by Sport England at the end of 2017 as one of 12 areas in England to undertake this ground-breaking work because of the range of significant problems and opportunities which exist in the county.

**Library consultation three days left to have your say**

There are just three days remaining to have your say on the Future Strategy for Essex Libraries.

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The consultation into what library services could look like in the future is set to end on 20 February. The county council is encouraging all those who haven't yet completed the consultation survey to take the time to participate and have their voice heard. There have been over 17,000 responses to the survey. This includes online, paper copy and via the Essex contact centre. Responses have been received from individuals, families, children, young people and 192 surveys have been completed by organisations. The consultation will close on 21<sup>st</sup> February, extended by one day because of a computer outage which meant people could not access the Website for one day two weeks ago. Residents are encouraged to complete the survey online, however, if this is not possible the survey can be completed over the phone on 0345 603 7639 or a hard copy can be sent to you.

**ECC Budget 2019/2020**

Essex's ambition to be the leading Council in innovation and efficiency is at the heart of its budget proposals for the coming financial year.

Published last week on 12<sup>th</sup> February, the Council's draft Organisation Plan and budget for 2019/20, both outline plans for significant investment in the services and infrastructure the County needs to retain its position as one of the most dynamic places in the country to live and work.

Recently rated in the top ten most productive councils in the country for productivity by iMPower, and celebrating an 'outstanding' rating for its children's services from Ofsted, Essex has announced capital investment of just under **£250m for homes, schools and roads** in the coming year, alongside revenue spending plans which include:

- Funding for **1,066** new primary school places, and **2,198** new secondary school places – the equivalent of five new schools - including those for pupils with special educational needs and disability
- **£117m** for maintaining and improving the road network
- **£14m** for faster broadband connections
- **40** new homes including eight for people with learning disabilities through Essex Housing.
- **Half million pound** to the Police Fire and Crime Commissioner, for a partnership-based approach which will aim to protect young people at risk from those who may exploit them through County Lines.
- **£1,000,000** to tackle the mental health of our young people, which is a growing concern and it will help to sustain the outstanding children's services.
- **£700,000 extra and on top of the yearly Highways budget** for pavements and footways every year, having tackled potholes last year
- **£250,000** to help prevent homelessness and rough sleeping. A new scheme will see the council recruiting mentors who will work with up to 50 people who are at risk of rough sleeping, and 150 people who are at risk of losing their homes.

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With the Council's revenue support grant from central government reducing fast and set to be phased out entirely from next year, plus the impact of inflation, population growth and increasing demand for and expectation of services, the financial picture remains challenging. This has necessitated a proposed total council tax increase of **3.99%**.

Of this, **1%** would be ring-fenced to adult social care from the Government's social care precept allowance, with the remaining **2.99%** supporting the delivery of other vital local services. The council tax annual bill for a band 'D' property in Essex for County Council services would be **£1,270.44**, a weekly increase of just **£0.94 a week**.

Cllr David Finch, Leader of Essex County Council, said that if the County Council does not find ways of doing things differently, or innovative the future will be bleak.. The challenges of ever-increasing costs and demand are real. Austerity might be over, but its effects are still very much within the organization.

This budget is about making the right decisions and to invest in the correct way for the future. Savings of over £1million a week, every week, over the past four years, have been made, which have only been done by being innovative, enterprising, and embrace internet-age opportunities.

The challenges of ever-increasing costs and demand are real; Essex has the highest percentage of elderly population in the country, and demands on adult Social Services have never been higher.

The budget reflects how the way services are prioritised, which promote economic growth, continue to support excellent education and protect vulnerable children and adults across the County.

The way things were done 10 years ago is massively different from today's world; lives, work, travel and leisure time has been radically transformed by technology.

Inflation, population growth and increasing demand and expectation have meant mean that the County Council will have to utilise the Government's 1% increase for social care which will compound council tax by a total of 3.99%.

The organisational plan and budget can be found at <https://bit.ly/2sq9Tvz>

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