

**Minutes 21<sup>st</sup> July 2016**  
**Monthly Meeting of Elmstead Parish Council**  
**Community Centre, School Road, Elmstead Market, CO7 7ET**

*Present: Councillors N Bell (Chairman), P Beard, S Beecham, R Fairweather, M Kirby, R Redding and M Ward*

*Also Present: Mrs Baxter (Clerk), 3 members of the public and Michael Wadham – Elmstead Parish Council Tree Warden*

- 16/111 Apologies for Absence**  
Received apologies from Cllr Routledge and District Councillors Heaney and Nicholls.
- 16/112 Declaration of Pecuniary Interests and Non Pecuniary Interests and any requests for dispensations.**  
None
- 16/113 Approval and signing of the minutes from 16<sup>th</sup> June 2016**  
It was resolved to accept the minutes from 16<sup>th</sup> June 2016 as true and accurate with a small amendment to item 16/096.  
Proposed: Cllr Kirby, Seconded Cllr Beecham
- 16/114 To receive an update about the progress of resolutions from the last meeting of the Council on 16<sup>th</sup> June 2016.**  
The clerk went through the attached document. Cllr Bell expressed concern at item 16/105 that we do not have a contact at Essex County Council regarding the renewal of the Market Field Lease.
- 16/115 Public Speaking**  
Mrs Chubb expressed concern at the lack of places for children to play football in the village. There were some children playing in the Old School Lane playground which is not ideal.  
Cllr Beard responded that the PC were aware of the lack of facilities in the village and were hoping to address these as part of the village plan.
- 16/116 Tree Warden Report (from Michael Wadham – Elmstead tree warden)**  
Michael Wadham spoke about two projects, the Elm tree replacement project and the Ash dieback project. Please see the report attached. It was suggested that part of the allotment land which is due to be given as part of the Church Road development could be used to plant the trees for the jams and jellies project.
- 16/117 County Councillor report**  
Not available
- 16/118 District Councillor reports**  
Not available
- 16/119 Planning (for discussion and to decide possible comments)**  
*16/00940/FUL The Cottage Broad Lanes Elmstead Mr Bill Marshall Formation of single new vehicular crossover, planting of new and replacement native species hedgerow, and erection of two inspirational low-impact integrated concrete form ECO homes incorporating grey and rainwater harvesting systems, a package treatment plant, electric vehicle charging points and solar panels installed on recessed sedum roofs.*  
*Cllr Beecham has shared a report with the PC regarding his visit to Broad Lanes to assess the drainage.*

Signature .....

Date .....

**Minutes 21<sup>st</sup> July 2016**  
**Monthly Meeting of Elmstead Parish Council**  
**Community Centre, School Road, Elmstead Market, CO7 7ET**

The design for the two houses has been changed following guidance from TDC. They now look more like the surrounding houses with a traditional roof (no recessed sedum roof). It was discussed that it's regrettable that the design has moved away from the original innovative eco design that the PC supported. It was also discussed that based upon the previous applications our support does not hold any weight.

It was resolved to continue to support the application and request that District Councillor Fred Nicholls calls it in to the Planning Committee should the planning department be minded to refuse it. (Proposed Cllr Redding)

**16/120 Planning (for information only)**

**Applications:**

*16/00936/TPO Elmstead Cricket Club Church Road Elmstead 1 No. Lime - adjacent 2nd gate entrance - pollard overall by 40%: No adverse comments*

*16/00909/FUL Cambria Colchester Road Elmstead Resubmission of approved planning permission 15/01813/FUL - proposed two storey side extension - changing pebbledash render to MarleyEternit Cedral Weatherboard, to match proposed changes to existing property: No adverse comments*

*16/00947/FUL Crimmond Wheatlands Elmstead Proposed single storey rear extension and change hips to gables: No adverse comments*

*16/00900/FUL Orchards, Colchester Road Ground and first floor extensions and new porch: No adverse comments*

**Determinations:**

*16/00643/LBC Tudor House Chapel Lane Elmstead Replacement of rear windows and doors. Approval - Listed Building Consent*

*16/00718/LBC Tudor House Chapel Lane Elmstead Install appropriate internal and external plumbing for shower room on first floor consisting of a 6 inch hole in external wall and 6 inch external soil pipe finished in black to match existing pipe work. Approval - Listed Building Consent*

*16/00620/FUL Mr Nigel Smithson Old Wheelwrights Chapel Lane Elmstead Alterations to Outbuilding to include the insertion of six roof lights and two new windows. Approval – Full*

**16/121 Planning – TDC Local Plan Public Consultation Thursday 14<sup>th</sup> July – Thursday 8<sup>th</sup> September 2016.**

*Tendring District Local Plan - Preferred Options 2016 is available to view and comment on-line between the above dates. There will be a local event in the community centre on Tuesday 30<sup>th</sup> August 2pm – 7pm. How does the PC wish to tackle a response to the consultation and to discuss having a presence at the local event?*

Cllr Redding reported that at the last planning committee meeting it was said that the search area for the East Colchester/West Tendring development has been extended as far as Blossomwood Farm, and could cover 7,000 plus homes. We should be galvanizing the village to get their views and protest against this. It was decided that we would hold a planning committee meeting on the 11<sup>th</sup> August to look into this in more detail. In the meantime councillors will attend public exhibitions to get more information and ask questions. As our public exhibition is so

Signature .....

Date .....

**Minutes 21<sup>st</sup> July 2016**  
**Monthly Meeting of Elmstead Parish Council**  
**Community Centre, School Road, Elmstead Market, CO7 7ET**

late in the consultation period councillors will attend those at Weeley/Clacton etc. The first is at Weeley on the 3<sup>rd</sup> August 2016 and Cllrs Fairweather, Bell and Kirby will attend.

We are to write to Cath Bicknell (Head of Planning, TDC) to ask what the term "search area" means and what are the criteria for a village to be designated a "key service centre". We are to ask TDC planning when will they be delivering the letter to Elmstead residents about the exhibition.

Cllrs are to attend the Elmstead exhibition which is Tuesday 30<sup>th</sup> August 2.30-6.30pm. Cllr Beecham has identity badges cllrs can wear.

Cllrs Beard and Redding are to do a detailed read through of the consultation document, which is to be circulated amongst the cllrs.

**16/122 New Community Centre (Church Road Development)**

*A report from the last meeting of the new community centre working party. Also to recommend that the working party become an advisory committee as this is not a short term project. (Working parties are "task and finish" groups set up for short term purposes.)*

It was resolved to create a "New Community Centre" advisory committee out of the current working party.

Proposed: Cllr Beecham, Seconded: Cllr Beard, all in favour

**16/123 Finance**

- i) *To look through the finance report and approve the payments for July. See appendix 1.*

It was resolved to accept the finance report and approve the payments for July.  
Proposed: Cllr Bell, Seconded: Cllr Beecham, all in favour

- ii) *Does the council agree for the clerk of the council (Mrs A Baxter) to be authorised to give instructions to Barclays Bank PLC to obtain account information and to make funds transfers between bank accounts in the council's name? This authority will exclude making third party payments and borrowing instructions.*

It was resolved to agree the above authorisation.

Proposed: Cllr Bell, Seconded Cllr Ward, all in favour

**16/124 Market Field**

*An update on the issue of dog mess on the field and the means of trying to eradicate the problem. Any further correspondence regarding the ECC proposed changes to the field?*

Cllr Bell is to walk the field next Wednesday with Alby Chable (Market Field School's site manager).

The clerk is to try and find out if Mark Parbury is still at Essex County Council.

**16/125 Village Plan**

*A current update and any further actions. (Cllr Beard)*

Cllr Fairweather still has a little more work to do on updating the allotments list. The meeting with the school will need to wait until after the school holidays.

**16/126 Lucerne Green**

*TDC are responsible for cutting this green, but do not do it often enough to keep the grass short to allow for the continued use of the green by the local residents. Cllr Bell has spoken to local residents and would like to discuss the possibility of additional cuts during the year by Mr DIngwail.*

Signature .....

Date .....

**Minutes 21<sup>st</sup> July 2016**  
**Monthly Meeting of Elmstead Parish Council**  
**Community Centre, School Road, Elmstead Market, CO7 7ET**

It was resolved to have a three month trial period of cutting the grass once a fortnight and to write a letter to the adjacent residents to let them know.

Proposed: Cllr Bell, Seconded Cllr Fairweather, all in favour

**16/127 Clacton Road shrubbery**

*To discuss the maintenance of the shrubbery.*

Cllr Redding: The plants are re-establishing themselves after their cut by persons unknown. We will need to look into a working party to maintain them and we need advice on what a maintenance program should look like.

Cllr Bell has previously had an offer from the Plymouth Brethren Christian Church to help with the maintenance. Include a request for help in our September Upmarket article.

**16/128 Speedwatch**

Cllr Beecham: The speedwatch team have not been in out the last 2 months, they are short on staff, 2 members have been ill. There is a training issue with no-one from the police available to do any training, but not allowing already trained volunteers to train others.

It was agreed that we write a letter to the Police and Crime Commissioner for Essex to ask his view on speedwatch. Cllr Beecham and Cllr Ward are to compose a letter to send to the clerk. Proposed Cllr Fairweather.

**16/129 Rural Infrastructure Survey**

The deadline to return the survey has been extended to 1<sup>st</sup> September. It was agreed to send a short survey to all the outlying households to gather information for the survey. Cllrs Bell and Ward will deliver it.

Proposed Cllr Bell, seconded Cllr Beecham.

**16/130 Wivenhoe Neighbourhood Plan Consultation**

*The Wivenhoe Neighbourhood Plan is being prepared for its statutory 6-week pre-submission consultation which is expected to start a little later this year. Elmstead Market Parish Council is a statutory consultee and will receive an invitation in due course.*

*The version that is currently accessible on line will still need to be amended in some small parts. However, the part of it that would be of interest to Elmstead Parish Council is not one of those for which further amendments are currently being considered.*

*The steering group therefore invites the members of the Parish council to feed back with any observations on the Plan before the statutory consultation begins.*

*The link to the applicable sections of the plan has been shared with the PC.*

*Does the PC wish to feed back at this stage?*

It was resolved to send a statement to the Wivenhoe Neighbourhood Plan Steering Group to the effect that as the land in question is not under the ownership of Wivenhoe Town Council it would be inappropriate to include it in their plan. Cllr Redding is to draft a statement to send to the Clerk.

Proposed: Cllr Redding.

**16/131 Communications** *Items of interest for inclusion in our September Upmarket report.*

Factual detail regarding the application for 32 houses on Land East of Tye Road. Information regarding the TDC Local Plan Public Consultation, there will be a week left to encourage residents to make their views known.

A request for help with the Clacton Road shrubbery.

Market Field – an item on the dog mess situation.

Signature .....

Date .....

**Minutes 21<sup>st</sup> July 2016**  
**Monthly Meeting of Elmstead Parish Council**  
Community Centre, School Road, Elmstead Market, CO7 7ET

**16/132**    **Items for next agenda or for information only**  
Cllr Beecham – noticeboards.

**There being no further public business councillors were thanked for their attendance.  
The meeting closed at 9.52pm.**

**Date of next Parish Meeting: Thursday 18<sup>th</sup> August 2016.  
To be held in the Community Centre, School Road, Elmstead**

**Minuted by Mrs. A Baxter**  
**21<sup>st</sup> July 2016**  
**Contact: [elmsteadparish@gmail.com](mailto:elmsteadparish@gmail.com)**  
**01206 827139**

Signature .....

Date .....

**Minutes 21<sup>st</sup> July 2016**  
**Monthly Meeting of Elmstead Parish Council**  
 Community Centre, School Road, Elmstead Market, CO7 7ET

**Appendix 1**

**Elmstead Parish Council Finance Report**

*Closing Balances to 31<sup>st</sup> June 2016 are:*

Current Account to Bank Statement Ref 796	£25,624.31
Total uncashed cheques	£2,027.52
Total of cheques below (June payments - request for approval)	£413.84
Balance in current account after cheques	£23,182.95
Deposit Account to Bank Statement Ref 147	£27,707.75
Active Saver Account (Bluegates Donation)	£10,020.61
<b>Estimated Overall Closing Balance - Current and Deposit</b>	<b>£60,911.31</b>

*Income Details for June 2016:*

<i>Interest ACCOUNT 50336858</i>	£3.45
<b>Total income for June 2016</b>	<b>£3.45</b>

Approval is requested for the following payments:

Elmstead Community Centre – hall hire June x 2	£32.00
Ian Allston Tree Surgery Ltd – chipping & removal of tree cuttings from Elmcroft	£108.00
BM Jennings – grass cutting Dean Park – 1 x May, 2 x June	£189.00
Mr A Dingwall – petrol for strimmer	£4.54
Mrs A Baxter – CiLCA June mileage and car park (Great Dunmow)	£30.30
EALC – Lone Working/Performance Appraisal training 7 <sup>th</sup> Sept 2016	£50.00
Total Cheques	<b>£413.84</b>

Report prepared by A Baxter – Clerk & RFO  
 21<sup>st</sup> July 2016

Signature .....

Date .....